

John Hodges Trust for Harpsden Hall

HELP KEEP THIS HALL COVID-19 SECURE

1. **YOU MUST NOT ENTER if you or anyone in your household has COVID-19 symptoms.**
2. **If you develop COVID-19 symptoms within 7 days** of visiting these premises alert Test, Track and Trace. Alert the hall caretaker on 01491 571176 and alert the organiser of the activity you attended.
3. **Maintain 2 metres social distancing as far as possible.**
4. **Use the hand sanitiser provided** on entering the premises. Clean your hands often. Soap and paper towels are provided.
5. **Avoid touching your face, nose, or eyes.** Clean your hands if you do.
6. **“Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the rubbish bins provided. Then wash your hands.
7. **Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.** Keep them clean. We do our best to clean all surfaces at the hall between each hire.
8. **Take turns to use confined spaces such as corridors, kitchen and toilet areas.** Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
9. **Keep the hall well ventilated. Close doors and windows on leaving.**

This hall is cleaned daily, before and after each event, and with your help to maintain cleanliness during use, we will keep this hall Covid-19 secure.